

## Officer Non Key Executive Decision

<b>Relevant Chief Officer (Decision Maker):</b>	Alan Cavill, Director of Communications and Regeneration
<b>Relevant Cabinet Member (for consultation purposes):</b>	CLLr Gillian Campbell, Portfolio Holder for Tourism and Culture
<b>Report Author (Officer name and title):</b>	Kylie Molyneux Corporate Procurement and Projects Officer
<b>Implementation Date of Decision:</b>	Tuesday 16 March 2021

### The Provision of Manual Interactives

#### 1.0 Purpose of the report:

- 1.1 To confirm the outcome of the recent tender exercise undertaken for the Provision of Manual Interactives for SHOWTOWN Museum

#### 2.0 Recommendation(s):

- 2.1 To approve the appointment of Aivaf LTD Management for the provision of these services.

#### 3.0 Reasons for recommendation(s):

- 3.1 A tender exercise was undertaken between January 2021 and February 2021 to select a single provider to undertake the contract between April 2021 and March 2022.

The tender process was undertaken via the Authority's electronic tendering portal, The Chest.

2 providers submitted tender submissions. Both the submissions were complaint.

Complaint bids submitted at stage 1:  
Aivaf LTD Management (Sheffield)  
Unusual Projects (Surrey)

Aivaf LTD Management provided the most economically advantageous tender (based on a combination of price, quality and social value) and it is therefore, our intention to enter into a formal agreement with them.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:  
None

#### **4.0 Council Priority:**

4.1 The relevant Council Priority is

- "The economy: Maximising growth and opportunity across Blackpool"

#### **5.0 Background Information**

5.1 Blackpool Council is seeking a highly experienced and professional manual interactive contractor to develop and produce the manual interactives for Showtown – the museum of fun and entertainment, Blackpool's first museum and heritage based visitor attraction.

Does the information submitted include any exempt information? No

#### **List of Appendices:**

N/A

#### **6.0 Legal considerations:**

6.1 The tender process has been undertaken in line with Public Contract Regulations 2015 and is in line with the Council's Contract Procedure Rules.

The Council will enter into formal contracts with contractors.

#### **7.0 Human Resources considerations:**

7.1 None

#### **8.0 Equalities considerations:**

8.1 None

#### **9.0 Financial considerations:**

9.1 None

**10.0 Risk management considerations:**

10.1 None

**11.0 Ethical considerations:**

11.1 All contractors will sign the Council's Supplier Charter which includes a commitment to consider how they can make a positive contribution to improve the economic, social and environmental well-being of Blackpool in order to help achieve the Council's priorities.

**12.0 Internal/ External Consultation undertaken:**

12.1 Key internal stakeholders were engaged on the evaluation panel.

**13.0 Decision of Chief Officer**

13.1 To approve the appointment of Aivaf LTD Management for the provision of Provision of Manual Interactives for SHOWTOWN Museum.

**14.0 Reasons for the Decision of the Chief Officer**

14.1 New Concept bid demonstrated the ability to deliver the required competencies in line with the Council's requirements as detailed in the service specification.